ACE3144 DESIGN PROJECT REPORT

NAME

REPORT FORMAT/PRESENTATION
- Numbered headings
- Correct pagination
- Title page – project name; document title; names of supervisor, client, developer/s, lecturer.
- Table of Contents
- List of Figures/Tables
- Times New Roman; 12 point; L/R justified
- Spiral bound

DOCUMENT INTEGRITY
- Consistency of headings, font, presentation throughout document (inc Appendices)

SUMMARY
- Overview of project/report

INTRODUCTION
- Describes aim; current system; new system
- Background information
- Main points to be covered

PROJECT PROCESS
- Requirements analysis
- Design
- Test Planning
- Implementation
- Refers to Appendices

PROJECT MANAGEMENT
- Analysis of time
- Table – stages/hours

EVALUATION
- Problems/Solutions
- Strengths/Limitations
- Future Improvements
- Lessons Learned

CONCLUSION
- Sums up project

BIBLIOGRAPHY
- Correct Harvard referencing

APPENDICES
- Separate title page for each Appendix
- A – SRS
- B – SDD
- C – TEST PLAN

LANGUAGE
- Carefully proofread for spelling, grammar & punctuation